

## NOTICE OF FIRE SAFETY INSPECTION

### OREGON STATE UNIVERSITY



Facility Inspected:	Milam Hall
Date Inspected:	1-May-07
Reinspect Date:	7-Jun-07
Reinspect Time:	1:30 p.m.
EH&S Rep:	Matt

A fire safety inspection of the facility listed above was performed by the Corvallis Fire Prevention Bureau. These fire safety deficiencies could result in a fire or jeopardize the safety of those occupying the facility. Please see that these items are corrected immediately. If you have any questions regarding this inspection please phone me at 766-6903. Thank you for your cooperation and support for fire safety. *Jim Patton, Fire Prevention Officer, jim.patton@ci.corvallis.or.us*

<b>NOTE</b>	<b>Deficiencies that are bold and underlined remain uncorrected from the last fire/life safety inspection(s) and should be corrected immediately.</b>
*	<i>Annotates a deficiency identified by OSU Environmental Health &amp; Safety Department. Direct any questions regarding these items to that office (737-2273).</i>

Indicated on the report are items which should be corrected by the Departments (DEPT) that occupy this building, Facilities Services (FS), Environmental Health and Safety (EHS), and Recycling (RECY). Please forward a copy of this report to the responsible groups and begin corrective action as soon as possible.

Facility Services Priority Codes:	
Priority 1 –	(p1) items are considered immediate safety hazards and should be corrected within 48 hours of notification if possible. If repairs cannot be
Priority 2 –	(p2) items should be corrected within the five-week period before the
Priority 3 –	(p3) items are long term fixes that should be either added to an ongoing work list (such as annual testing of building sprinkler systems) or to the capital improvement list for campus upgrades.

The due date is listed at the top of this page. If you have any questions, require additional information, or feel the items have been improperly assigned, feel free to contact Andrew Gray at extension 7-7651. If assistance is required from Facilities Services to estimate or correct an item assigned to a Department contact the Customer Service Unit at ext. 7-2969. MS Excel format is available upon request.

Responsible Party	Area	Description	Code Reference
FS-2	Fire Sprinkler System	Inspect and test system in accordance with nationally recognized standards.	
EHS	Fire Extinguishers	Several fire extinguishers in rooms were not inspected at last inspection.	
FS-2	Fire Doors	Replace painted links on overhead rolling fire doors, and inspect and test.	
FS-2	EXIT signs & Emergency Lights	Ensure all units are inspected and tested. I found a number of units in the basement that did not work on battery power.	
FS-2	Central Stairs	West Door - Sticks in the open position.	
DEPT	Rm. 328	Discontinue use of non fuse protected extension cord in lieu of permanent wiring. Listed power strip is acceptable.	
<b>DEPT</b>	<b>Nr. 325C</b>	<b><i>NEW - Discontinue use of non fuse protected extension cord in lieu of permanent wiring. Listed power strip is acceptable.</i></b>	

Responsible Party	Area	Description	Code Reference
RECY	Nr. 322	Remove combustible recycling containers from hallway.	
DEPT	Rm. 314A	Remove portable space heater not equipped with tip-over shut-off switch	
FS-2	Nr. 314	Repair/Adjust stairwell fire door to close completely.	
DEPT	Rm. 313	Remove electrical 3-plex device and non fuse protected extension cord.	
DEPT	Nr. 301	Remove combustible books from hallway.	
DEPT	Nr. 334	Remove combustible material from top of bookshelf, i.e. cardboard boxes, etc...	
RECY	<b>Near 337</b>	<b>Remove recycling bags from hallway.</b>	
RECY	Nr. 226	Remove recycling bags from hallway.	
EHS	Rm. 218	Fire extinguisher due. Not required in this area	
<b>DEPT</b>	<b>Rm. 216</b>	<b>Discontinue plugging power strips into other power strips. They shall be plugged directly into an outlet</b>	
RECY	Nr. 213	Remove combustible recycling bags and other miscellaneous material from hallway.	
EHS	Rms. 203&205	Install a 40BC Sodium Bicarbonate fire extinguisher in each of these rooms in a location that is visible from every cooking stove.	
DEPT	Nr. 202	Remove combustible material from hallway. Excessive paper material on counter/table.	
DEPT	Nr. 100	Remove boxes and other material from hallway. Hallways shall not be used for storage at any time.	
EHS	Rm. 102	Mount fire extinguisher.	
DEPT	Rm. 102A	Discontinue use of non fuse protected extension cord in lieu of permanent wiring. Listed power strip is acceptable.	
FS-2	Nr. 106	Around corner for Rm. 106 - Replace inner cover to circuit panel	
DEPT	Rm., 107D	Discontinue use of non fuse protected extension cord in lieu of permanent wiring. Listed power strip is acceptable.	
FS-2	Near 125	Stairwell - West side door, adjust to close unaided and not stick in the open position.	
DEPT	Rm. 135	Remove halogen lamp that is not equipped with an approved protective screen. OSU policy.	
DEPT	Rm. 145	Discontinue use of non fuse protected extension cord in lieu of permanent wiring. Listed power strip is acceptable.	
FS-2	Nr. 148	Repair EXIT/Emergency light - left side emergency bulb out.	
DEPT	Nr. 159	Remove material from hallway. Hallways shall not be used for storage at any time.	
DEPT	Rm. 1	Discontinue use of non fuse protected extension cord in lieu of permanent wiring. Listed power strip is acceptable.	
DEPT		Remove household use only toaster to a kitchen or break room and place on a non-combustible surface.	
DEPT	Nr. Rms. 1 & 3	Remove material from hallway. Hallways shall not be used for storage at any time.	
DEPT	Rm. 5A	Provide shelf restraints on all shelves that contain chemicals.	
DEPT	Rm. 7	Label all chemical containers one gallon or larger as to plain language contents. ALL containers should be labeled.	
FS-2	Right of 7	Replace cover to electrical panel.	
FS-2		Circuit Panel J2 - Label all circuits.	
DEPT	Rm. 2	Discontinue use of non fuse protected extension cord in lieu of permanent wiring. Listed power strip is acceptable.	
DEPT	Rm. 4A	Remove all glass chemical containers from floor.	
DEPT	Across from 9	Remove material from hallway. Hallways shall not be used for storage at any time.	

<b>Responsible Party</b>	<b>Area</b>	<b>Description</b>	<b>Code Reference</b>
DEPT	Rm. 11	Secure nitrogen cylinder	
FS-2	Nr. 21	Stairwell door sticks on door stop.	
FS-2	Nr. 10A	Repair stairwell door that sticks open.	
DEPT	Rm. 10	Secure high pressure cylinder in approved manner.	
DEPT		Recommend removing chemicals no longer needed. Also recommend EH&S stopping by and surveying the room for cleanout.	
DEPT		Discontinue use of non fuse protected extension cord in lieu of permanent wiring. Listed power strip is acceptable.	
<b>FS-2</b>	<b>Rm. 9</b>	<b>NEW - Fire alarm Panel - Lock Fire Alarm Panel</b>	
DEPT	Right of 10	IRAM Locker - Remove from hallway or secure to wall in an approved manner. Currently obstructs yellow caution placard.	
DEPT	Nr. 10	Remove items from hallway. Hallways shall NOT be used for storage at any time.	
DEPT	Nr. 11A	Remove desk from hallway. Hallways shall not be used for storage at any time.	
DEPT	Nr. 12	Remove items from hallway. Hallways shall NOT be used for storage at any time.	
DEPT	Nr. 23	Remove items from hallway. Hallways shall NOT be used for storage at any time.	
DEPT	Rm. 39	Remove items from hallway. Hallways shall NOT be used for storage at any time.	
DEPT	Rm. 31C	Remove portable space heater if NOT equipped with a tip-over shut-off switch.	
	Auditorium	Occupied at inspection. Will inspect during reinspection.	