

**NOTICE OF FIRE SAFETY INSPECTION
OREGON STATE UNIVERSITY**



Facility Inspected: KERR ADMINISTRATION BUILDING (BUILDINGS A & B)
 Date Inspected: 6-Jun-07
 Reinspect Date: 16-Aug-07
 Reinspect Time: 9:00 a.m.
 EH&S Rep: Brandon

A fire safety inspection of the facility listed above was performed by the Corvallis Fire Prevention Bureau. These fire safety deficiencies could result in a fire or jeopardize the safety of those occupying the facility. Please see that these items are corrected immediately. If you have any questions regarding this inspection please phone me at 766-6903. Thank you for your cooperation and support for fire safety. *Jim Patton, Fire Prevention Officer, jim.patton@ci.corvallis.or.us*

NOTE **Deficiencies that are bold and underlined remain uncorrected from the last fire/life safety inspection(s) and should be corrected immediately.**

* *Annotates a deficiency identified by OSU Environmental Health & Safety Department. Direct any questions regarding these items to that office (737-2273).*

Indicated on the report are items which should be corrected by the Departments (DEPT) that occupy this building, Facilities Services (FS), Environmental Health and Safety (EHS), and Recycling (RECY). Please forward a copy of this report to the responsible group(s) and begin corrective action to be completed no later than the reinspection date.

Facility Services Priority Codes:

- Priority 1 – (p1) items are considered immediate safety hazards and should be corrected within 48 hours of notification if possible. If repairs cannot be
- Priority 2 – (p2) items should be corrected within the five-week period before the
- Priority 3 – (p3) items are long term fixes that should be either added to an ongoing work list (such as annual testing of building sprinkler systems) or to the capital improvement list for campus upgrades.

The due date is listed at the top of this page. If you have any questions, require additional information, or feel the items have been improperly assigned, feel free to contact Andrew Gray (Environmental Health & Safety) at extension 7-7651. If assistance is required from Facilities Services to estimate or correct an item assigned to a Department contact the Customer Service Unit at ext. 7-2969. MS Excel format is available upon request.

Responsible Party	Area	Description	Code Reference
		BUILDING "A"	
FS-2	South Side Exterior	Replace sign over FDC indicating area protected. "AUTO-SPRK FOR HIGH RISE AND FULL BASEMENT"	
FS-2		Replace sign over dry standpipe connection indicating coverage SIMILAR TO ABOVE.	
FS-2	Fire Alarm System	Inspect and test system in accordance with nationally recognized standards.	
FS-2	Dry Standpipe System	Inspect and test system in accordance with nationally recognized standards.	
FS-2	Exterior Stairwells	Replace ALL security gates that separate stairwell landings from fire department ladders.	
DEPT		ENSURE SMOKING DISCONTINUES ON STAIRWELL LANDINGS	

Responsible Party	Area	Description	Code Reference
EHS	Penthouse	Fire extinguisher due.	
DEPT	Nr. 622	Nr. Hoffman's Desk - Discontinue use of non fuse protected extension cord in lieu of permanent wiring. Power strip is acceptable.	
DEPT	Rm. 510F	Discontinue use of portable space heater not equipped with tip-over shut-off switch.	
FS-2	Nr. 502	Stairwell - Remove rugs from stairwell.	
EHS	Left of 506	Replace fire extinguisher. NO pressure.	
DEPT	Rm. 416N	Discontinue use of portable space heater not equipped with tip-over shut-off switch.	
DEPT	Rm. 416S	Discontinue use of portable space heater not equipped with tip-over shut-off switch.	
DEPT	Rm. 402C	IF portable space heaters is NOT equipped with a tip-over shut-off switch - Remove	
DEPT	Nr. 222	Discontinue use of portable space heater not equipped with tip-over shut-off switch.	
FS-2	Rm. 210	Remove material from fire sprinkler piping.	
EHS	Left of 206	Replace fire extinguisher. NO pressure.	
DEPT	Nr. 110A	Discontinue use of portable space heater not equipped with tip-over shut-off switch.	
DEPT	Basement	Remove large black appliance from hallway.	
DEPT	Nr. 12	Remove plastic bag of shredded paper from hallway.	
FS-2	Telephone Rm.	Inspect and test Halon suppression system in accordance with nationally recognized standards. SIGNIFICANTLY OVERDUE!	
DEPT		Ensure adequate training has been provided and documented for all staff that works in this room at any time. Provide documentation at reinspection.	
		BUILDING "B"	
EHS	Penthouse	Fire extinguisher due	
FS-2	Nr 308	Back exit - Provide an additional EXIT sign that is visible from the main office area and points to the exit.	
DEPT	Rm. 308	Discontinue holding fire door open in an unapproved manner.	
EHS	Nr. 236	Provide a 2A:10BC fire extinguisher. The extinguisher inside the room could be moved out into the hallway to provide coverage.	
EHS	Rm. 235	Fire extinguisher on cabinet. Either mount or remove. NOT required in this area.	
FS-2	Nr. 216	Stairwell - Remove material from stairwell.	
DEPT	Nr. 100B	Denise Branham Office - Discontinue use of non fuse protected extension cord in lieu of permanent wiring. Power strip is acceptable.	
FS-2	Stairwell to Basement	Move combustible sign up so it is at least twelve feet from floor or remove.	
EHS	Rm. 68	Fire extinguisher NOT required in this area.	
FS-2	Nr. 80	Remove material from hallway. Hallways shall not be used for storage for any length of time.	
DEPT	Rm. 92	Discontinue use of non fuse protected extension cord in lieu of permanent wiring. Power strip is acceptable.	